



**THE KILMARNOCK
LIGHTED CHRISTMAS PARADE**
PRESENTED BY
LANCASTER BY THE BAY CHAMBER
IN PARTNERSHIP WITH
THE TOWN OF KILMARNOCK

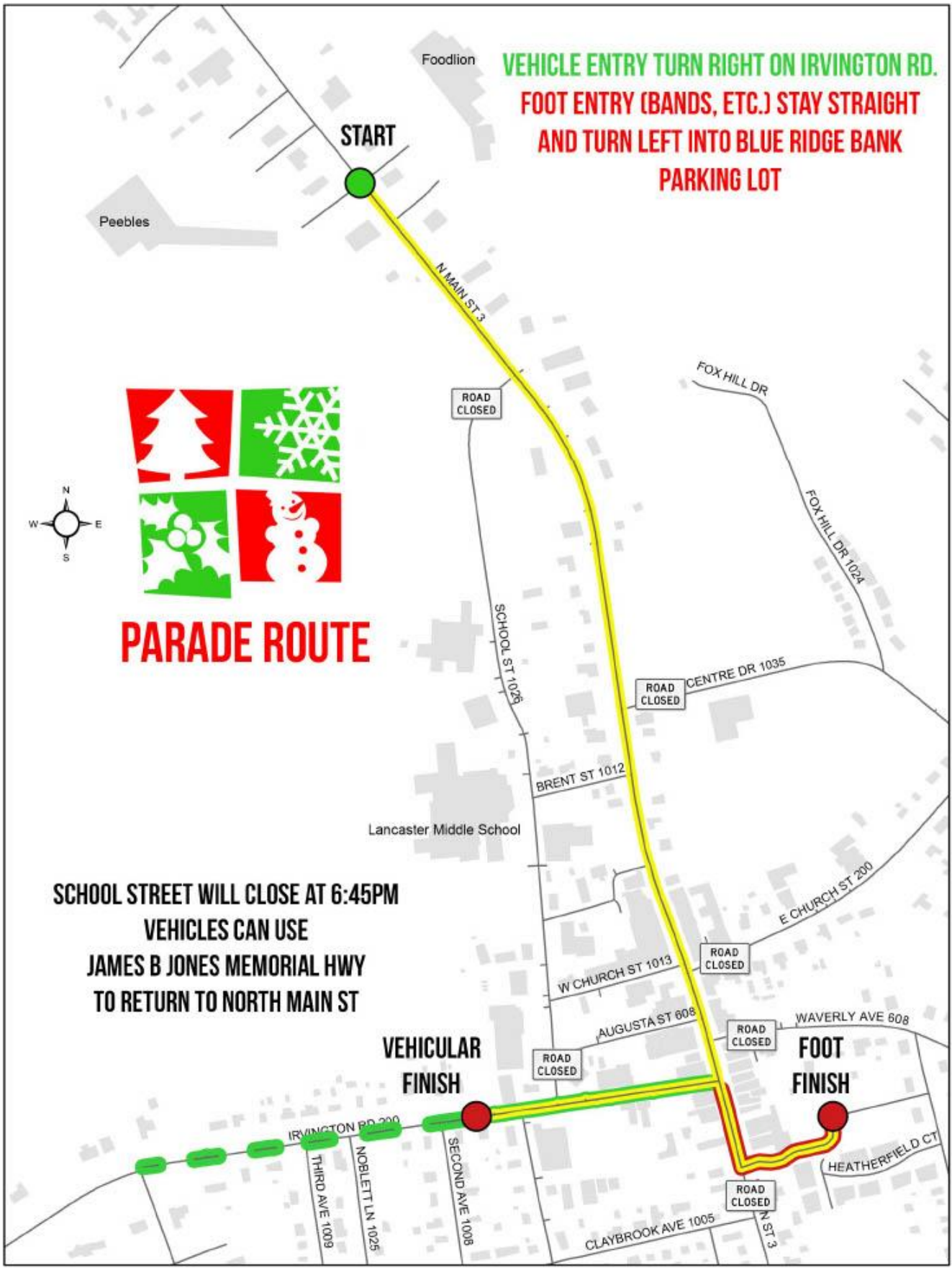
KEEP THIS PAGE FOR DAY OF PARADE!

****For questions regarding application or parade, please contact CHAMBER OFFICE:
804-435-6092 or info@lancasterva.com**

The 43rd annual Kilmarnock Lighted Christmas Parade – **Friday, December 9, 2022**. This year's theme, "**A Community Strong Christmas**" celebrates our small-town strength, unity, and local heroes. What does "community at Christmastime" mean to you? Show it in your entry!

Here are some things that you will need to know: **PLEASE READ THESE CAREFULLY!**

- LINE UP TIME: 4:30 – 5:30 pm (no entry allowed after 6:15 pm)
- JUDGING: 5:30 – 6:30 pm
- PARADE TIME: 7:00 pm **RAIN or SHINE**
- **NEW 2022 PARADE ROUTE:** The parade will start at Chesapeake Commons Shopping Center, 463 N. Main Street, traveling south through Main Street and...
 - **ALL FOOT ENTRIES** stay straight then turn left to end in Blue Ridge Bank parking lot (100 S Main Street)
 - **ALL DRIVING/VEHICLE ENTRIES** turn right onto Irvington Rd. and stay straight
 - Use James B Jones Memorial Highway to return to North Main Street
 - Absolutely no vehicle traffic (parade and non-parade) on School Street
 - **School Street WILL BE CLOSED STARTING AT 6:45PM TO ALL DRIVING TRAFFIC INCLUDING PARADE ENTRIES (**THIS IS A CHANGE FROM PREVIOUS YEARS)**
- **NO LIVE SANTA** may be used in any entry.
- **NO UNAUTHORIZED SIRENS or HORNS** may be used during the parade.
- **NO CANDY or OBJECTS** may be thrown from floats or vehicles. You can have someone walk and hand out candy or other items.
- No one under the age of 16 will be allowed to drive any type of entry.
- **THE CONSUMPTION OF ALCOHOLIC BEVERAGES BEFORE and/or DURING THE PARADE IS STRICTLY PROHIBITED. ANYONE DISOBEYING THIS RULE WILL BE REMOVED FROM THE PARADE. The entire unit could be removed at the discretion of parade officials.**
- **Application, signed waiver, and payment in full must be received by Tuesday, November 22, 2022 @ 5PM. NO EXCEPTIONS!**
 - The appropriate entry fee will be due with the application:
 - All entries are required to pay an entry fee of \$40 per unit
 - Chamber of Commerce Members \$30 per unit
 - The exception of these fees would be any vehicle used to transport a dignitary, equestrian clubs, non-profit organizations, and units invited by the Parade Committee for special appearances.
 - **Receipt of application does not guarantee acceptance in the Parade.**
 - Your application will be reviewed and approved by the Parade Committee in a timely fashion. **Upon acceptance of your entry application, your check will be deposited.**



**VEHICLE ENTRY TURN RIGHT ON IRVINGTON RD.
 FOOT ENTRY (BANDS, ETC.) STAY STRAIGHT
 AND TURN LEFT INTO BLUE RIDGE BANK
 PARKING LOT**



**SCHOOL STREET WILL CLOSE AT 6:45PM
 VEHICLES CAN USE
 JAMES B JONES MEMORIAL HWY
 TO RETURN TO NORTH MAIN ST**

**VEHICULAR
 FINISH**

**FOOT
 FINISH**

KEEP THIS PAGE FOR DAY OF PARADE!

ALL UNITS

Please be PROMPT! Tardiness may prohibit you from participating in the parade.

- The parade line-up will be posted on www.lancasterva.com the week of the parade.
 - You must check in at YOUR designated location (Food Lion or Chesapeake Commons shopping center) to get your lineup number.
- **The driver must stay with the vehicle at all times.**
- Floats will enter Chesapeake Commons from the entrance across from Sal's Pizza. **DO NOT attempt to enter Chesapeake Commons from any other entrance!**
- Separate staging areas will be set up for Equestrian Entries, Bands, Fire Trucks and Special Appearances.
- ALL UNITS MUST KEEP THE PARADE MOVING AT ALL TIMES! Please remember that unless directed by Parade Officials or a Police Officer there is to be NO STOPPING!
- It is the responsibility of each entry to arrange the drop off and pick-up of all float riders, band members, etc. before and at the conclusion of the parade.
- Any walking units should be aware that the street could have some residual dirt or debris (including animal droppings) and should take any precautions necessary.
- All entries must collect and remove any trash or debris from line-up site, or parade route.

ANIMALS

- Any unit and/or other animals **MUST** make arrangements to have animal droppings "scooped" immediately.
 - **NO** autos or trucks should be used to pick up the droppings.
 - Droppings **may not** be dumped at disband area!

FLOATS

DESIGN

- Floats should be constructed and decorated so that either side is equally appealing.
- All units **MUST** reflect "A Community Strong Christmas" theme, and/or related holiday theme
 - **Undecorated parade units will NOT be allowed to participate, with the exception of emergency service units**
- Your unit must look as it is described on your application.
 - Any changes to your unit (as described on your application) **MUST** be communicated to and authorized by Sydney Moss-Walters (chamber director) no later than December 1, 2022.
 - Any unauthorized changes or additions (including additional vehicles) to **(previously completed and accepted)** applications may result in disqualification of your unit on parade night.
- Incomplete entries may be disqualified from judging.

BUILDING SPECIFICATIONS

- The maximum dimensions of unit shall not exceed: Length—50 Feet; Height—14 Feet; Width—10 Feet.
- **GENERATORS:** All generators **MUST** have gas tanks of sufficient size to supply unit for duration of Parade. There will be no refueling during the Parade.
- **EACH FLOAT MUST BE EQUIPPED WITH A FIRE EXTINGUISHER!!!**

Judging Categories for floats are as follows:

- | | |
|--|---|
| 1. Grand Marshal's Award - Best Presentation of Theme | 5. Youth Award - Best Youth Entry |
| 2. Spirit of Christmas Award - Best non-commercial Entry | 6. Scout Award - Best Scout Group Entry |
| 3. Judge's Award - Best Use of Lights | 7. Church Award - Best Church Group Entry |
| 4. Chamber of Commerce Award - Best Commercial Entry | 8. Ryan Wilcox Memorial Award - Best Decorated Fire Truck |

Parade Entry Fees: The exception to these fees would be any vehicle used to transport a dignitary, equestrian clubs, non-profit organizations, and units invited by the Parade Committee for special appearances.

LBTB Chamber Member \$30_____

Non-Chamber Member \$40_____

Dignitary, Equestrian, Nonprofit- Entry Fee Waived

Please provide a brief description of the group and/or entry. For entries, this information will be used by the parade announcer during the parade in recognizing your organization and/or entry.

By signing this application, I agree that, if our unit application is accepted, all participants hold harmless the Lancaster by the Bay Chamber of Commerce and the Town of Kilmarnock for any incident/accident and certify that I have read, and distributed to all involved, the Rules & Regulations enclosed and will abide by them. I understand that failure to abide by these rules and regulations will disqualify unit’s participation in the parade, as well as future parades. I also understand that the Kilmarnock Lighted Christmas Parade reserves the right to refuse or admit/invite any entry.

Signature: _____

Date: _____

Amount Enclosed: _____

Return entry form with check or credit card information NO LATER THAN Tuesday, November 22, 2022 @ 5PM.

Checks made payable to: Lancaster by the Bay Chamber and mailed to:
Lancaster by the Bay Chamber, Attn: Sydney Moss-Walters
PO Box 1868
Kilmarnock, VA 22482

OR hand-delivered to chamber office:
16-A Town Centre Drive
Kilmarnock, VA 22482

Chamber Office Phone: 804-435-6092 ♦ Chamber Fax: 804-435-2291

Emergency Contact Number Day of Parade: 804-436-3371



Credit Card Payment Authorization Form

Please complete the following: Date: _____

Amount: _____ Visa _____ MasterCard _____ AMEX _____ Discover _____

Name As It Appears on Credit Card: _____

Credit Card Billing Address: _____

Card Number: _____ Exp. Date: _____ Security Code _____

Authorized Signature: _____

Telephone: _____

Comments: _____

Lancaster by the Bay Chamber ◊ P.O. Box 1868 ◊ Kilmarnock, VA 22482

804-435-6092 / 804-435-2291

info@lancasterva.com